

VACANCY ANNOUNCEMENT

Posting Title: Deputy-Chief, Senior Statistician, P-5

Department/Office: Cost-of-Living Division, International Civil Service Commission (ICSC)

Location: New York

Posting Period: 15 October - 30 November 2025 (cob)

Duration: 2-year appointment, initially

Job Opening number: ICSC/07/2025

Organizational Setting and Reporting

This position is located in the secretariat of the International Civil Service Commission (ICSC) which was established by the United Nations General Assembly for the regulation and coordination of the conditions of service of the United Nations common system. The common system is composed of 29 organizations, programmes and funds throughout the world. To support the Commission in fulfilling its mandate, the Cost-of-Living Division manages the Post Adjustment System, which aims to maintain a set of changing remuneration levels according to the cost-of-living relativity of duty stations where staff of United Nations common system organizations serve, versus the base of the system, New York.

The Deputy-Chief of the Cost-of-Living Division reports directly to the Chief of the Division and supervises Statisticians within the Division. The Deputy-Chief maintains close contact with members of the Advisory Committee on Post Adjustment Questions (ACPAQ), stakeholders and partners, support operations, as well as the planning and conduct of methodological studies, and ensures that work assigned to the Division under her or his areas of responsibility is carried out in an expeditious and professional manner.

Responsibilities

Under the general supervision of the Chief of the Division Chief, the incumbent:

- (a) Assists in directing the Division's work, its planning and organization, research and operations, and liaises with administrations, staff representatives and delegations from Member States;
- (b) Acts as Officer-in-Charge during the absence of the Division Chief;

- (c) Plans and directs the execution of surveys for determining cost-of-living relativities between duty stations; processing and analysis of cost-of-living survey data; and construction and review of cost-of-living indices and related statistics;
- (d) Proposes technical improvements in methodologies for cost-of-living measurement and their application;
- (e) Prepares working papers and technical reports for sessions of the Commission and its technical advisory body (the Advisory Committee on Post Adjustment Questions, ACPAQ), providing clear and concise explanations of complex methodological issues pertaining to cost-of-living measurements;
- (f) Assists the Commission and its subsidiary organs in their deliberations on methodologies for cost-of-living measurement and their application;
- (g) Undertakes field trips to coordinate and supervise cost-of-living surveys and also to address critical issues in selected duty stations;
- (h) Responds to queries from United Nations common system organizations, Member States and other organizations and interested parties on matters pertaining to the operation of the post adjustment system.

Competencies

Professionalism: Ability to provide technical advice in the development and implementation of programs, methodologies and policies with a view to improving statistical capabilities and standards of broad applicability. Institutional and cross-organizational relationship skills with the ability to establish effective working relationships, to exhibit sensitivity and respect for diversity and to recognize and resolve potentially adverse conditions. Strong negotiating skills and ability to influence others to reach agreement. Ability to work under tight deadlines and handle multiple concurrent projects. Effective leadership with the ability to identify key strategic issues, opportunities and risks, to visualize new and different concepts, to align divergent views and positions and to motivate and build consensus among staff, managers and Member States for common objectives. Shows pride in work and in achievements. Demonstrates professional competence and mastery of subject matter. Is conscientious and efficient in meeting commitments, observing deadlines and achieving results. Is motivated by professional rather than personal concerns. Shows persistence when faced with difficult problems or challenges; remains calm in stressful situations.

Planning and organizing: Develops clear goals that are consistent with agreed strategies. Identifies priority activities and assignments; adjusts priorities as required. Allocates appropriate amount of time and resources for completing work. Foresees risks and allows for contingencies when planning. Monitors and adjusts plans and actions as necessary. Uses time efficiently.

Technological awareness: Keeps abreast of available technology. Understands applicability and limitations of technology to the work of the office. Actively seeks to apply technology to appropriate tasks. Shows willingness to learn new technology.

Vision: Identifies strategic issues, opportunities and risks; clearly communicates links between the Organization's strategy and the work unit's goals; generates and communicates broad and compelling organizational direction, inspiring others to pursue that same direction; conveys enthusiasm about future possibilities.

Judgement/decision making: Identifies the key issues in a complex situation and comes to the heart of the problem quickly. Gathers relevant information before making a decision. Considers positive and negative impacts of decisions prior to making them. Takes decisions with an eye to the impact on others and on the Organization. Proposes a course of action or makes a recommendation based on all available information. Checks assumptions against facts. Determines that the actions proposed will satisfy the expressed and underlying needs for the decision. Makes tough decisions when necessary.

Education

An advanced university degree in statistics, economics, mathematics, or a closely related field is required. A first-level university degree in combination with two (2) additional years of qualifying experience may be accepted in lieu of the advanced university degree.

Work Experience

A minimum of ten (10) years of progressively responsible experience at the national or international level in the fields of construction of consumer price indices, family expenditure surveys, international comparison of prices, purchasing power parities, or related statistical fields is required. Ability to conduct methodological research individually or in collaboration with others is required.

Experience in coordinating complex projects and in managing teams is desirable. Experience with the ICSC cost-of-living methodology and its application within the broader set of ICSC staff compensation policies is desirable.

Proficiency with Microsoft Office applications, particularly Excel, Word, PowerPoint is required. Experience with custom-built systems for the management of cost-of-living or survey data is an advantage. Experience in managing and planning software and IT solutions for data operations, and assessing related team capabilities and needs, is desirable.

Languages

English and French are the working languages of the United Nations Secretariat. For this job, fluency in English is required, including excellent drafting skills. Knowledge of another official language of the common system organizations is desirable.

Assessment

Evaluation of qualified candidates may include an assessment exercise which may be followed by a competency-based interview.

Special Notice

At the United Nations, the paramount consideration in the recruitment and employment of staff is the necessity of securing the highest standards of efficiency, competence and integrity, with due regard to geographic diversity. All employment decisions are made on the basis of qualifications and organizational needs. The United Nations is committed to creating a diverse and inclusive environment of mutual respect. The United Nations recruits and employs staff regardless of gender identity, sexual orientation, race, religious, cultural and ethnic backgrounds or disabilities. Reasonable accommodation for applicants with disabilities may be provided to support participation in the recruitment process when requested and indicated in the application.

United Nations Considerations

The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. (Charter of the United Nations - Chapter 3, article 8). The United Nations Secretariat is a non-smoking environment.

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING). THE UNITED NATIONS DOES NOT CONCERN ITSELF WITH INFORMATION ON APPLICANTS' BANK ACCOUNTS.

ALL APPLICANTS: Please complete a copy of the United Nations application form (Personal History Form P.11), at <http://unicsc.org/resources/general/vacancies/p11.doc> or a UN Personal History Profile (PHP), quoting the vacancy number, along with a cover letter and send to: icsc-dropbox@un.org.